

UNIV 31CI: Co-op/Internship

Course Description

0 hrs. Credit/no credit only. The transcript notation allows students to document professional or preprofessional work experience on their official university transcript. Eligible students must hold a minimum GPA of 2.5, complete at least 50 hours at their internship site, and ensure the role provides industry-aligned, career-building experience.

Course Learning Objectives

1. Reflect on skills/work competencies developed during the internship
2. Identify if the internship has influenced their desire to pursue a career in the field/industry

Assignments

- Submit Internship on Handshake— Complete the Handshake internship form with all required details to request enrollment in the transcript notation.
- Report internship updates — Notify Career Services of any concerns, changes in duties, or adjustments to scheduled work hours.

Required Textbooks, Readings, Materials

No textbook required; all documentation and submission processes occur through Handshake.

Assessments

- **Student Evaluation of Experience** — Reflect on learning, skill development, and overall internship impact.
- **Employer Evaluation** — Supervisor provides feedback on performance, professionalism, and competency growth.